



LBS CENTRE FOR SCIENCE AND TECHNOLOGY THIRUVANANTHAPURAM

B4/1316/2024

17/11/2025

NOTIFICATION

**Subject: - Post Graduate Diploma and Diploma Examinations (Career Examinations)
November 2025**

It is hereby notified that the Post Graduate Diploma and Diploma Examination will commence during the month of January 2026.

1. Examination fees

COURSE	EXAMINATION FEE
All Post Graduate Diploma and Diploma Courses	AS mentioned in the Syllabus
	Cancellation – Rs. 300/-
	Revaluation – Rs. 200/- per paper
	Supplementary – Rs. 150/- per paper

Note: All fees mentioned above includes fee for mark list. Fine will be collected for late applications, and will be paid in addition to above fees.

2. Last Dates of submission of Application /Remittance of fees

Last date of remittance of fee without fine (submission of Application in the office)	28/11/2025
Last date of remittance of fee with fine of Rs 50/-	05/12/2025

3. Candidates will not be allowed to register for the Regular Examination in piecemeal. For all the non-semester courses, candidates are to appear for whole papers (Both theory and Practical) in a single sitting. For semester courses, candidates must have appeared for **SEM I (Theory and Practical as applicable) before applying for **SEM II** Theory and Practical. Regular candidates of semester courses will not be permitted to appear for both the semesters together. However, supplementary candidates of semester courses and candidates who have cancelled their candidature in previous examination can appear for both semesters together for theory and practical. Supplementary candidates of non-semester courses can register only for the papers and practical they are due for appearing.**

Supplementary Students to specify the register number and subjects for which the candidate wishes to appear for theory/practical examination.

4. The Controlling Officer's of the LBS SKILL CENTRE where the candidate had undergone the course will scrutinize the applications and certify that the entries made by the candidates are correct and agree with the records of the Institution. Applications relating to those candidates who have remitted fee after the last dates will not be accepted and need not be forwarded to the head office.
5. If a regular candidate desires to **cancel** his candidature for the examination: he/she should apply in the prescribed form for cancellation within seven days after the completion of theory examination. Only the candidates who had applied for cancellation as stated above are eligible to get next appearance as Regular appearance. Absentees without cancellation will be treated as chance.
6. Candidates should preserve the admission tickets until they receive certificates of pass. No candidate will be allowed to sit for the examination without admission ticket on any day of examination.
7. Request for revaluation of answer paper should be submitted within 10 days after the publication of result.
8. All the documents pertaining to examination (Form 1, 2, 3 & 4) along with supporting documents should reach Xtreem Multimedia by 05/12/2025. Incomplete applications and applications received late will be returned with processing.
9. Mark list and certificate will be issued to the candidates through Xtreem Multimedia Technical Services Pvt. Ltd.



[Signature]
for DIRECTOR